



# APPLICATION FOR PERMISSION TO FILM / PHOTOGRAPH

**Permission sought by:**

..... (“Producer”),

**Address:**

.....

**Phone:** ..... **Fax:** ..... **Mob:** .....

**Contact person on the day:** ..... **Mob:** .....

**Location address** (please include street directory co-ordinates or Emergency marker locations):

.....

..... (“Location”)

**for the purposes of filming or photography of exterior or interior scenes in connection with**

..... (“Subject Matter”)

**entitled** ..... (“Production name”)

on the dates and times as set out below.

**REPRESENTATION OF THE LOCATION**

GORCC agrees with the Producer that:

- a) the Producer has the option to represent the Location under it’s proper title (if any); as another actual place or property; or as a fictional place, and
- b) all copyright on any images or sounds recorded or made at or of the Location vests with the Producer who may use or not use the same on, in relation to, or in connection with the Subject Matter in any way the Producer deems fit.

**DATES AND TIMES**

The Producer applies for Permission to Film/ Photograph on the dates and times as set out below:

Day.....date.....from.....am/pm to.....am/pm

Day.....date.....from.....am/pm to.....am/pm

Day.....date.....from.....am/pm to.....am/pm

Should the Producer need to return to the Location for reshooting, or because of weather delays, the Producer shall firstly notify GORCC. Permission for further access will not be unreasonably withheld.

**OTHER INFORMATION**

The Producer applies for Permission to Film / Photograph and advises further details as follows (as applicable):

Number of participants: ..... reason .....

.....

Number of vehicles: .....reason .....

.....

Number of animals: ..... reason .....

.....

Other relevant details: .....

.....

..... reason .....

.....

**SITE OCCUPATION FEE**

In consideration of the permission and the rights granted to the Producer by GORCC for the filming / photography of or at the Location, a site occupation fee will be payable to GORCC by the Producer.

The site occupation fee for Commercial Filming / Photography is generally \$100 per hour (at Committee of Management’s discretion) dependent on size of activity such as structures, marquees to be erected and number of persons on site.

**INDEMNIFICATION AND INSURANCE**

Should a permit be issued by GORCC, the Producer agrees:

- a. to be bound by the Application and Permit (if any) and conditions attached to this Agreement (if any);
- b. to obtain and keep current a public liability policy for at least \$10 million (ten million Australian dollars);
- c. to indemnify GORCC for any loss, damage or injury of any kind arising out of acts or omissions of the Producer, its employees, agents or contractors;
- d. to indemnify GORCC against all claims or suits of any kind whatsoever against GORCC for loss, damage or injury of any kind arising out of the acts or omissions of the Producer, its employees, agents or otherwise, in exercising its rights under this Agreement; and
- e. that it conducts the filming / photography entirely at its own risk and releases GORCC (in the absence of negligence or willful default on GORCC’s part) from all claims of any kind occurring at the Location to any person or property.

For and on behalf of the Producer;

Name: .....

Signature: .....

Date .....

Please address your written application to:

**Great Ocean Road Coast Committee (GORCC)**  
**PO Box 53**  
**Torquay VIC 3228**



## PERMISSION TO FILM / PHOTOGRAPH - CONDITIONS

The Great Ocean Road Coast Committee (GORCC) is responsible for management of 37 kilometers of coastal crown land reserves between Torquay and Lorne, along Victoria's Great Ocean Road. GORCC also manages the Torquay Foreshore Caravan Park and Lorne Foreshore Caravan Park, as well as the Port of Lorne.

GORCC is a Crown Land Committee of Management established under the *Crown Land (Reserves) Act, 1978* which is administered by the Minister for Planning. The Act provides the Committee with broad powers to manage land reserved for public purposes on behalf of the Crown.

The Committee was established in 2004 following the amalgamation of individual committees of management in Torquay, Anglesea, Aireys Inlet, Fairhaven and Lorne. The Committee comprises nine skills-based volunteer members and employs 24 staff in the caravan parks, along the reserves and in administration to assist the Committee to fulfill its obligations. The Committee's work is overseen by the Department of Sustainability and Environment.

Tourism is a major economic contributor to the area, and GORCC recognizes the important role that positive promotion through advertising, film and television can play in supporting this vital industry. Accordingly, the Committee welcomes and supports those wishing to film in the area. Fees are set at a minimum to encourage active promotion of the area through these mediums.

### **The following requirements form part of any Permission to Film / Photograph granted by GORCC:**

1. Permission to Film / Photograph must be obtained, and any fees paid, prior to the start of filming or any set up at the location/s.
2. Permission to Film / Photograph only covers those areas directly managed by GORCC. A range of private individuals, firms and public bodies control locations along the Great Ocean Road. Responsibility for contacting and obtaining relevant approvals from these bodies rests with the Producer.
3. Permission to Film / Photograph only covers the specified days and times. Extensions and/or reshooting times must be approved by GORCC prior to commencement.
4. The Producer shall take all steps to ensure public safety and the public's right to reasonable enjoyment of public spaces during filming. Notwithstanding anything else contained in this document, GORCC reserves the right to immediately revoke this Permission to Film / Photograph if it feels public safety or reasonable public enjoyment of public places are being compromised. This Permission to Film / Photograph does not give exclusive use of the Reserves.
5. The Producer shall acknowledge the locations used in his/her productions.
6. GORCC reserves the right to impose such other specific conditions as it deems necessary in particular instances.
7. The area is to be kept clean and tidy, with all areas disturbed being reinstated to the satisfaction of the Foreshore Management.

Coast Manager  
Great Ocean Road Coast Committee  
P.O. Box 53  
Torquay VIC 3228  
Ph: (03) 5220 5055, Fax: (03) 5264 7763,  
[info@gorcc.com.au](mailto:info@gorcc.com.au), [www.gorcc.com.au](http://www.gorcc.com.au)